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**PAGE COUNTY BOARD OF SUPERVISORS**

**WORK SESSION – MINUTES**

**FEBRUARY 26, 2002**

**GENERAL DISTRICT COURTROOM**

**2:30 p.m.**

MEMBERS PRESENT: Elaine Mayberry, Chair, District 2

Robert Good, Vice-Chair, District 5

Nora Belle Comer, Supervisor, District 1

Gerald Cubbage, Supervisor, District 4

MEMBERS ABSENT: Allen Cubbage, Supervisor, District 3

ALSO PRESENT: C. Dean BeLer, County Administrator

William Aleshire, Zoning Administrator

Rodger Smith, County Attorney

Sheriff Presgraves

David Hickey, Blue Ridge Appraisal

**Call to order:**

The meeting of February 26, 2002 was called to order at 2:34, for the purpose of conducting a work session. Chair Mayberry noted that Supervisor Allen Cubbage was absent, due to out of town business.

**Highway trash:**

Chair Mayberry complimented the Sheriff on his letters to different agencies regarding the efforts being taken to control the roadside trash in Page County. The Sheriff noted that a large portion of the litter is generated from fast food containers, and he was in the process of working with fast food franchises to

seek a solution to the problem. Sheriff Presgraves concluded in acknowledging that he has received nothing but positive feedback from the agencies he has been contacting.

The Board resumed discussion regarding the noticeable problems of roadside trash, and trash blowing from uncovered vehicles. The Sheriff advised the Board on the actions that he could take in educating the citizens on litter, and enforcing the law where excessive speed of trash trucks is concerned.

Chair Mayberry brought up the subject of "Spring Clean Up Day", with Sheriff Presgraves informing the Board that those dates have been set for April 7<sup>th</sup>-13<sup>th</sup>.

### **Real Estate Reassessment:**

Mr. David Hickey addressed the Board to give them an update on the rate analysis, with the last analysis completed in 1997. Mr. Hickey noted that property values have continued to rise over the last six years. Mr. Hickey answered questions that the Board asked of him, and closed with stating he anticipated final analysis to be complete in the Fall.

**Enter closed session:** 3:00 p.m.

The Board moved the meeting to the Board of Supervisor's room for closed session.

### **MOTION:**

Supervisor Comer moved that the Page County Board of Supervisors

convene a closed meeting under the Virginia Freedom of Information

Act in order to discuss legal issues.

Supervisor Good seconded. The motion was carried by a vote of 4-0.

AYES: Nora Belle Comer, Elaine Mayberry, Gerald Cubbage,

and Robert Good.

NAYS: None

ABSENT: Allen Cubbage.

The Board returned to the General District Courtroom.

**Exit closed session:** 3:35

MOTION

Supervisor Comer moved the closed meeting be adjourned and the Page County Board of Supervisors convene again in open session.

Supervisor Gerald Cubbage seconded. The motion was carried by a vote of 4-0.

AYES: Nora Belle Comer, Robert Good, Elaine Mayberry,  
Gerald Cubbage.

NAYS: None

ABSENT: Allen Cubbage.

**Certification:**

"To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.1-344 of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting."

MOTION: ComerSECOND: G. Cubbage

The following resolution was adopted by the Page County Board of Supervisors following a closed meeting held February 26, 2002 on motion of Nora Belle Comer, seconded by Gerald Cubbage and carried by the following vote:

AYE NAY ABSENT ABSTAIN

Nora Belle Comer X

Elaine Mayberry X

Gerald M. Cubbage X

Allen J. Cubbage X

Robert P. Good X

**Action from closed session:** None

**Capital Improvements Program:**

County Administrator, Dean BeLer addressed the Board to present the Capital Improvement Program packet that each Board member had received. Mr. BeLer stated that a CIP is an important tool and element when drawing up financial policies, and making sound fiscal planning decisions. Additional topics which typically would help in the development of a CIP were explained by Mr. BeLer as being the Comprehensive Plan, Capital Budget, and Planning Assumptions. Mr. BeLer expressed his appreciation to Ben Endicott, Karen Waybright, and Courtney Rogers for their assistance in preparing the informational packet received by the Board.

**Financial Policies:**

The County Administrator offered the Board a draft on financial polices, stressing that it was a work-in-progress document. Mr. BeLer also noted that this draft would be submitted to the School Superintendent, the County Treasurer, the Auditor, and the Financial Advisor. Scheduled work sessions were encouraged through the County Administrator to review the policies with the appropriate staff and advisors. Policies included in the draft were Accounting, Audit, Budget, Debt and Fund Balance Policies.

**Budget Calendar and Schedule:**

The Board discussed what would be suitable times to meet on the scheduled March budget workshops. The month of April would be for advertisements pertaining to the budget and the Public Hearing, with the budget being finalized at the end of April.

**VDOT Rural Addition Priority List:**

Mr. BeLer supplied handouts from the Luray Residency VDOT to the Board. The handout contained letters of correspondence, procedures for rural additions, Rural Addition Policy, and a sample of a petition for new addition. Staff was directed to follow up on scheduling a work session after the General Assembly has met.

**Closed session:** 4:20 p.m.

**MOTION:**

**Supervisor Comer moved** that the Page County Board of Supervisors

convene a closed meeting under the Virginia Freedom of Information Act

in order to discuss personnel, legal, and property acquisition.

Supervisor Good seconded. The motion was carried by a vote of 4-0.

AYES: Elaine Mayberry, Gerald Cubbage, Nora Belle Comer,  
and Robert Good.

NAYS: None

ABSENT: Allen Cubbage

**Exit closed session:** 6:40

MOTION:

Supervisor Comer moved the closed meeting be adjourned and the Page

County Board of Supervisors convene again in open session.

Supervisor Good seconded. The motion was carried by a vote  
of 4-0.

AYES: Robert Good, Elaine Mayberry, Nora Belle Comer,  
and Gerald Cubbage.

NAYS: None

ABSENT: Allen Cubbage

**Certification:**

"To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.1-344 of the code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting."

MOTION:ComerSECOND: Good

The following resolution was adopted by the Page County Board of Supervisors following a closed meeting held February 26, 2002 on motion of Nora Belle Comer, seconded by Robert Good and carried by the following vote:

AYE NAY ABSENT ABSTAIN

Nora Belle Comer X

Elaine Mayberry X

Gerald M. Cubbage X

Allen J. Cubbage X

Robert P. Good X

**Action from closed session:** *(attachment #1)*

**MOTION:**

Supervisor Good moved to approve the presented resolution regarding employment of custodians, Gypsy Moth Coordinator, County Planner, Deputy County Administrator, and further renewing Rodger Smith's contract for legal services, along with authorizing John Maxwell to include in his classification study any changes as a result of this approved resolution.

Supervisor Comer seconded. The motion was carried by a vote of 3-1.

AYES: Elaine Mayberry, Robert Good, and Nora Belle Comer.

NAYS: Gerald Cubbage.

ABSENT: Allen Cubbage.

**Adjourn:** 6:50 p.m.

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